

PROPERTY REMOVAL PASS

THIS PASS MUST BE PRESENTED TO A SECURITY OFFICER BEFORE
LEAVING THE BUILDING WITH ANY PROPERTY

COMPANY FROM WHICH THE PROPERTY IS BEING REMOVED:

PERSON REMOVING PROPERTY:

Name

Signature

DESCRIPTION OF PROPERTY
(INCLUDING SERIAL NUMBERS)

PERSON AUTHORIZING REMOVAL:

Name

Signature

SECURITY USE ONLY

SIGNATURE OF SECURITY OFFICER: _____

DATE OF REMOVAL: _____ TIME: _____

Questions may be directed to building management:

CHASE TOWER
Jones Lang LaSalle Office Properties
111 Monument Circle, Suite 222
Indianapolis, Indiana 46204
(317) 266-3472